Personal Résumé (CV) for the Selection Procedure for International Business (IB)

Personal details		Passport	
Last name / family name:	Hofmeister	photo	
First name(s):	Kai Heinrich		
Contact address:	Alte Hauptstraße 2B		
	38165 Lehre		
	Germany	Sex:	male
Phone/Fax:	0049-1234-567890	Date of birth:	13.04.2001
E-Mail:	KaiHofmeister@gmail.com	Citizenship 1: Citizenship 2:	•

International experience (of at least 5 months) 08/2017 – 07/2018 High school exchange student in Mechanicsburg, Pa, USA

High school education

One year attending 11<sup>th</sup> grade at Cumberland Valley High School, Mechanicsburg, Pennsylvania, USA (certificate of attendance) Average: B+

Six years Theodor-Heuss Gymnasium Wolfsburg, Germany German "Allgemeine Hochschulreife" awarded on June 27<sup>th</sup> 2019, with an average of 1,9

<u>University / college education</u> Not applicable.

Apprenticeship Not applicable.

Work experience (employment of at least 2 years)

09/2020 - 09/2022 Traineeship as a Sales Manager at Aldi GmbH & Co. KG, Essen

<u>Social commitment (of at least 6 months)</u> 09/2019 – 08/2020 BFD as an Emergency Medical Technician at Deutsches Rotes Kreuz, Worms

Language skills

German:	mother tongue	English:	Advanced (TOEFL 230 points)
Spanish:	mother tongue	Latin:	Intermediate Latin Certificate

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## Personal details

Last name / family name: First name(s): Contact address:

Phone/Fax: E-Mail: Chow Lucy No. 15 Huijin Dongjie Beijing 100029 China 0086-1234-567890 <u>Chow.L@iname.com</u>



Sex:femaleDate of birth:30.10.1998Citizenship 1:ChineseCitizenship 2:no

International experience (of at least 5 months) 09.2021-11.2022 Accountant at Spanghero, Castelnaudary, France

High school education

No.1 High School in Yinchuan, China graduated 2016, average: 92

<u>University / college education</u> 09.2016-07.2019 Tianjin University of Business, China Major: Finance & Accounting (international), average 86

Apprenticeship Not applicable.

## Work experience (employment of at least 2 years)

08.2020-08.2021	Representative office of Aventis, Beijing, Senior Accountant
02.2020-07.2020	Joint Venture of DaimlerChrysler, Beijing, General Accountant
08.2019-01.2020	Beijing Medicine Company, China, Accountant

Social commitment (of at least 6 months)

Not applicable.

<u>Language skills</u>			
Chinese:	mother tongue	German:	good
English:	fluent		