

Official notice 29/2023

This is a courtesy translation for your convenience only. The sole legally binding document is the original German 'Satzung über die Erhebung von Studiengebühren im Studiengang International Management (Full-Time) mit dem Abschluss Master of Business Administration (MBA) an der Hochschule Reutlingen vom 15.11.2023' version 29/2023.

**Regulations on Payment of University Fees
for the International Management (Full-Time) Degree Programme
leading to the Degree of Master of Business Administration (MBA)
at Reutlingen University
15. 11.2023**

In accordance with section 2(2) sentence 1 and section 13(1) of the State Law on Fees in Higher Education (Landeshochschulgebührengesetz – LHGebG) of 1 January 2005 (GBl. (Law Gazette) p. 56), most recently amended by article 4 of the law (GBl. pp. 585, 586) on 15 November 2022, the Reutlingen University Senate passed the following regulations on 27.10. 2023.

The regulations were approved by the Preseident of Reutlingen University in accordance with section 2(2) sentence 2 LHGebG on 15.11.2023.

Section 1: Compulsory fees

Reutlingen University charges tuition fees for the master's degree programme in International Management (MBA Full-Time).

The charging of general fees and reimbursement for expenses is based on the current version of the Regulations on Payment of University Fees. The charging of other fees, administration costs, expenses and compensation in accordance with section 1(2) and sections 3, 12, 15, 16, 18 and 19 LHGebG and contributions on the basis of the Law on the Student Services Organisation and of the regulations on contributions to the constituted student body is unaffected by these regulations.

All students registered for this degree programme must pay the stated tuition fees.

Periods of leave of absence from the degree programme, as specified in section 61 of the State Law on Higher Education in Baden-Württemberg (Landeshochschulgesetz – LHG), are exempted from the compulsory fees. The provisions of the Regulations on Registration, Re-registration, Leave of Absence and De-registration of Reutlingen University in their current version apply to the leave of absence.



Section 2: Tuition fee amount

The tuition fees for the entire degree programme (standard duration of study) are EUR 9600.00.

If the standard duration of study is exceeded, a fee of EUR 500.00 will be charged for every additional semester.

Additional fees incurred by the students at foreign universities are not included in the tuition fees. These fees will be charged separately by the foreign universities.

Section 3: Due date

The tuition fees are due for payment when the student registers or re-registers, unless otherwise specified in the tuition fee notice.

Due date for the first instalment: EUR 3200 – tuition fees for the standard duration of study of the degree programme on registration

Due date for the second instalment: EUR 3200 – tuition fees for the standard duration of study of the degree programme for re-registration in the second semester

Due date for the third instalment: EUR 3200 – tuition fees for the standard duration of study of the degree programme for re-registration in the third semester

The tuition fees of EUR 500 per semester charged for exceeding the standard duration of study are due when the student re-registers for the fourth and subsequent semesters.

Section 4: Exemption from or deferral of tuition fees

If, after beginning the degree programme, students find themselves in difficulties through no fault of their own and, as a result, are unable to pay their tuition fees, the university can defer all or part of the fees or exempt the student from all or part of the fees. The application must be submitted to the Student Services Centre giving full details of the reasons.

Section 5: Reimbursement

If the student de-registers within one month of the start of the lecture period, the fees that have already been paid will be reimbursed. The application must be submitted to the Student Services Centre giving full details of the reasons.



Section 6: Effective date

These Regulations on Payment of Fees come into effect on the day after publication of the notice in the official gazette. They apply to students from the winter semester 2024/2025 onwards who are starting the master's degree programme in International Management (MBA Full-Time) in their first semester.

Reutlingen, 15 November 2023

Professor Arjan Kozica
Vice-President

