

Excusing oneself for not attending ESB fairs (International Business Fair IBF and FiFo Company Forum) Reutlingen, August 2015

The students have no classes during the times of the fairs and attendance at the fairs is compulsory (see arrangement for lectures during the fairs).

Should you not be able to attend the company fair for an important reason (illness or similar) on one or both days, please inform the ESB Career Center as soon as possible, latest on the morning of the day of the fair.

Information that must be included in the excuse note:

- First and last name
- Degree programme
- Semester in which you are currently studying
- Reason for not attending

Please inform us in one of the following ways:

- email: esb-careercenter@reutlingen-university.de
- by telephone: 07121 271 - 3087 and -3068
- in person: Career Center, Building 17, Room 021

