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“Studien- und Prüfungsordnung”.

Articles on the levying of tuition fees in the degree programme International Management (Full-Time) leading to a Master of Business Administration (MBA) at Reutlingen University of 29.07.2015

On 24.07.2015 the Reutlingen University Senate passed the following articles in accordance with sections § 2 paragraph (2) item (1) and § 13 paragraph (1) of the state law governing tuition fees at institutions of higher education (LHGebG) of 1 January 2005 (GBl. p. 56), as amended on 01.04.2014 by article 6 of the state law governing institutions of higher education - *Landeshochschulgesetz* (GBl. p. 99, 167).

Approved by the President on 29.07.2015 in accordance with section § 2 paragraph (2) item (2) *LHGebG*.

§1 Tuition Fees

Reutlingen University levies a tuition fee from students in the degree programme MBA International Management (Full-Time).

The levying of general fees and reimbursement of expenses is in accordance with the university fees articles - *Hochschulgebührensatzung* - of 27.03.2015. The levying of further fees, administration fees, expenses and remunerations under sections §§ 1 paragraphs (2), (12), (15), (16), (18) and (19) LHGebG, as well as contributions under the Studierendenwerkgesetz and § 65a para. (5) item (2) LHG remain unaffected by this rule.

§ 2 Fees Payable

The tuition fee for a full course of studies (regular duration of study) is 6900 euros. If the regular duration of study is exceeded, each additional semester will be subject to a fee of 500 euros.

Any additional fees incurred by students at institutions of higher education outside Germany are not included in the tuition fee. Such fees are levied separately by the institution abroad.

Periods of official leave of absence are not subject to fees. Matters concerning leave of absence are dealt with in the provisions set out in the Reutlingen University articles on enrolment, re-enrolment, leave of absence and termination of enrolment (ImmaS), in the current version.

§ 3 Payment Date

Payment of the respective tuition fee is due upon enrolment or upon re-enrolment, as applicable.

Date for payment of first instalment: the first 3,450 € tuition fee for studies within the regular duration of study is payable upon enrolment

Date for payment of second instalment: the second 3,450 € tuition fee for studies within the regular duration of study is payable upon re-enrolment for the second semester of the programme.





The tuition fee for semesters in excess of the regular duration of study is 500 € per semester and is payable upon re-enrolment in the 3rd or higher semester.

§ 4 Payment by Instalments, Deferral, Abatement, Waiver

The state of Baden-Württemberg's laws governing fees and the state budget, as amended, apply to payment by instalments and to the deferral, abatement or waiver of payment. Applications must be submitted to the *StudienServiceCenter* prior to the start of the lecture period.

§5 Exemption from Fees

Scholarship holders may be exempted from fees upon application if Reutlingen University was involved in their selection. This is to be decided by the programme's Examinations Board.

§6 Refund

There shall be no refund of fees after studies have begun (lecture period) or if the student is at fault for non-participation in his/her studies. Any refund of fees for non-commencement of a semester (lecture period) - only in the case of a student not participating through no fault of his/her own - may be given upon application only. The application must include detailed information on the reasons for non-participation and must be submitted to the *StudienServiceCenter*.

§ 7 Effective date

These articles come into force on 27.07.2015 and apply to students admitted to studies in winter semester 2015-2016 or thereafter.

Reutlingen, 29 July 2015

Professor Dr. Hendrik Brumme
President